

ARDX is committed to protecting the privacy and security of the personal information of our clients, partners, and website visitors. As a management consulting firm that provides quality service for government contracts, small businesses, and nonprofit organizations, we understand the sensitivity of data and take our responsibility seriously. This Privacy Policy outlines how we collect, use, disclose, and protect your information.

The purpose of this privacy policy is to inform ARDX stakeholders about the type of information ARDX collects, why it is collected, and what is done with it. This policy covers the company's website, <https://ardx.net/> and information collected on our behalf by our business partners such as our applicant tracking system and background check provider.

Information We Collect:

ARDX collects information from users who read, browse, and/or download information from ARDX.net. ARDX does not collect any personally identifiable information (PII) about you during your visit unless you choose to provide it through the Contact Us feature or by applying for a position. ARDX never collects information for commercial marketing.

Personally Identifiable Information: If you choose to contact ARDX through the website or apply for a position, the following information may be collected:

- First and Last Name
- Email Address
- Phone Number
- Address
- Company/Organization Name
- Employment History
- Educational Background
- Professional Licenses and Certifications

Non-Personally Identifiable Information: When you browse through any website, certain information about your visit can be collected. ARDX's web analytics tools automatically collect and temporarily store the following types of information about your visit:

- Domain from which you access the Internet
- Internet Protocol (IP) address
- Browser type and search engine used
- Date and time of your visit
- Pages you visited
- Website usage data through cookies and analytics tools

How We Use Your Information: ARDX uses the information we collect for purposes including but not limited to:

- Complying with legal and regulatory requirements
- Improving our services and website functionality
- Responding to inquiries
- Processing applications for employment

Cookies and Tracking Technologies: ARDX uses cookies and similar technologies to enhance your experience on our website. You can manage your cookie preferences through your browser settings.

Data Retention: If you choose to provide ARDX with PII or to provide PII through an email message, request for information, paper or electronic form, questionnaire, survey, etc., ARDX will maintain the information you provide only as long as necessary to fulfill the purposes described in this policy or as required by law.

How We Protect Your Personal Information: In order to contact you, ARDX stores your personal information in a record system designed to retrieve information about you by personal identifier (name, personal email address, work phone, personal or mobile phone number, etc.). ARDX safeguards the information you provide in accordance with the Privacy Act of 1974, as amended (5 U.S.C. Section 552a).



ARDX Privacy Policy

Updated 6/25/25

Links to Other Sites: ARDX links to external web sites that are managed by private organizations. Once you leave ARDX, you are subject to the privacy policy for the site you are visiting.

How We Share Your Information: We do **not** sell your personal information. We may share your data with:

- Authorized employees and contractors
- Subcontractors or business partners who assist with our services (under confidentiality agreements)
- Government authorities or law enforcement when legally required
- Third-party service providers (e.g., IT support, email hosting) under strict confidentiality terms

International Data Transfers: If you are located outside the United States, please note your information may be transferred to, processed, and stored in the U.S. By using our services, you consent to this transfer.

Changes to This Policy: We may update this Privacy Policy from time to time. Updates will be posted on our website with a revised effective date.

Contact Us: For further information about the ARDX Privacy Policy or data practices, to amend/redact user PII, or to address complaints, please contact ARDX through one of the following:

- Email: Info@ardx.net
- Mail: 1215 North Military Highway, Suite 754, Norfolk, VA 23502
- Phone: 757-410-7704
- Fax: 866-726-2485